

# **Parent Information Bayside Family YMCA**

ALL PAPERWORK MUST BE COMPLETED ON PLAYERSPACE BEFORE THE FIRST DAY OF ATTENDANCE

### Hours

OST: School dismissal-6:00pm

#### **DAILY ACTIVITIES:**

- Archery
- STEM
- And More!





Students will be picked up by the YMCA from their respective schools at 2:20pm. They will arrive to the YMCA around 2:45pm and be escorted by their bus driver into their the program spaces.

#### **ARRIVAL & DEPARTURE**

When picking up your child, we utilize the front door of the building.

Once you have presented your photo ID you will be able to sign out your child for the day. We will call them over the walkie talkie and they will come from their designated spaces to meet you.

An appropriate photo ID must be presented by authorized adults at evey pick up.

#### **INCLEMENT WEATHER:**

**Snow Days and Cancellations:** The YMCA will ask the RI Broadcasters Association to notify all radio and television stations of program cancellations. If the weather looks like we could close, please tune in for cancellation updates. We are unable to call each parent individually to remind them of closings. Parents are responsible for providing the school with an alternate transportation plan if the OST program is closed for any reason. We will follow the Barrington School closing schedule.

### **CONTACT INFO**

**Nicole Crossley Youth Development Director** 401-245-2444 ext. 50813 Ncrossley@gpymca.org

**Greg Jaroma Bayside Site Director Youth and Sports Director** Gjaroma@qpymca.orq

#### **ILLNESS POLICY**

Please keep children home if they are not feeling well. A daily health screening will be administered by check-in staff each afternoon during arrival. Children experiencing any of the symptoms on the health screener will not be allowed to attend.

If a child exhibits any symptoms of illness while in the program they will be removed from the group and isolated immediately. Parents will be notified and asked to pick up their child immediately.

Any children sent home (or not allowed to stay at arrival) may not return to the Y until he/she (or parents) provides

competent evidence to the program demonstrating that:

- · After being sent home he or she was tested negative for COVID-19: or
- After being sent home he or she was tested positive for COVID-19 but he or she has since met RIDOH quidelines for ending isolation: or
- They can provide a doctor's note stating he or she is not contagious.



# **Family Information**

## **Bayside Family YMCA**

#### **LOST & FOUND**

Staff will do their best to send home children with their belongings. Please label all of your children's belongings to assist us with returning all items to the correct child. If you are missing, items please ask a staff member and we will help you look through our lost and found.

#### **ABSENTEEISM**

If your child will not be attending school on a specific day, please contact the YMCA at 401-245-2444.

If your child is absent and you have not notified the YMCA, a call to home or work will be made to verify your child's attendance.

#### WHAT TO KEEP AT HOME

We believe that certain items are best left at home to maximize your student's before and afterschool experience. Students may not bring cell phones, iPads, Smart-watches, computer games, or trading cards.

Any student who brings weapons to our program will be dismissed immediately. The YMCA is a drug/alcohol and smoke free facility.

Any student found with tobacco, drugs or alcohol will be immediately dismissed from OST. We are also interested in keeping a clean, healthy image at our program. Clothing with messages referring to tobacco, drugs, alcohol or sex are not permitted. Matches, lighters, knives, guns, drugs, alcohol, cigarettes, illegal substances, weapons and all other items deemed hazardous by YMCA staff are prohibited at the YMCA. If any of these items are found, they will be confiscated immediately and the student will be disciplined appropriately. Please keep all household pets and animals out of school. The YMCA is not responsible for any personal belongings that are brought to the program.

#### **RHODE ISLAND REGULATIONS**

This program must comply with the regulations of the Rhode Island Department of Public Health and be licensed by the Barrington Board of Health. Information on 105 CMR 430.000 can be obtained at 401-222-5960.

#### YMCA FINANCIAL ASSISTANCE

In keeping with our policy of serving the community, the Bayside YMCA has financial aid available for those in need. Forms are available online if you would like to apply for assistance.

#### **MEDICATION POLICY**

If your child needs to take medication (either over the counter or prescription) during the day, our OST Staff can dispense medication and the following guidelines will be followed:

- The staff shall not administer prescription medication without the written order of a physician if the child has had an office visit.
- The staff shall not administer prescription or nonprescription medication without written parental permission.
- All medication must be in the original prescription bottle and the label must include the following: child's name, physician's name, date, dosage and times of administration.
- The medication has not expired. All medication, including inhalers, must be given to the Leadership staff.
- Medication cannot remain with a child during programming.
- Children with a medical release may carry inhalers after speaking with the Leadership Staff
- Any remaining medication must be picked up by the parent on the last day of the session or it will be destroyed. We will not hold medication after the last day of the program.



## **OST Calendar 2023-2024**

### THE AFTER SCHOOL PROGRAM HOLIDAYS AND CLOSURES

## The After School Program will not operate on the following Holidays:

Holiday	Date
Indigenous Peoples Day	October 9, 2023
Veterans Day	November 13, 2023
Thanksgiving Holiday	November 22, 23 and 24, 2023
YMCA Holiday Party	December
Winter Break	December 25,26, 27, 2023 January 1, 2024
Martin Luther King Jr. Day	January 15, 2024
Good Friday	Friday, March 29, 2024
Memorial Day	May 27, 2024
Y Staff Appreciation Day	June TBD
Juneteenth	June 19, 2024



# **Full Day Care**

## Full- day care options are available to registered OST children:

An email will be sent to register for the additional full days and enrollment will be limited due to staffing.

We offer full day care for registered OST children on the dates listed below. Please note this year any additional care is \$55 per day per child (10% sibling discount).

<u>per day per child (10% sibling discount).</u>	
Yom Kippur	Monday, September 25, 2023
Professional Development Day	Tuesday, November 7, 2023
Conference Day	Friday, December 8, 2023
Presidential Primary	Tuesday, April 2, 2024
Eid Al-Fitr	Wednesday, April 10, 2024

We also offer Vacation fun days for registered OST children during the following Winter and Spring school vacation weeks for an additional fee.

Space is limited.

Winter Fun Days *Hours vary based on staffing	December 28 and 29 , 2023 *subject to change
February Break Fun Days *Hours vary based on staffing	February 20-22, 2024
Spring Recess	April 15-19, 2024



## Meet the Leadership Team

Nicole Crossley
Youth Development Director
Ncrossley@gpymca.org



Gregory Jaroma OST
Bayside Site Director
Gjaroma@gpymca.org



We are so excited for the 2023–2024 OST school year. We have many fun activities planned, arts, crafts, Stem projects, a Friday D& D club (for our older kiddos), archery, nature hikes, gaga ball, chess club and much much more!

Our first week we will be doing some fun "ice breaker" games to get to know each other better.

We will send our newsletter bi-weekly highlighting some of the fantastic activities.

# **QR Code for OST Family Handbook**

